**RPPR Worksheet**

*Grants Team Information:*

*Reporting Period:*

*Budget Period: Budget:*

*Grant #*

**PROJECT TITLE:**

**PI NAME:**

**B. ACCOMPLISHMENTS**

B.1.) WHAT ARE THE MAJOR GOALS OF THE PROJECT? *(8,000 characters)*

*List the major goals of the project as stated in the approved application or as approved by the agency. If the application lists milestones/target dates for important activities or phases of the project, identify these dates and show actual completion dates or the percentage of completion.*

*Generally, the goals will not change from one reporting period to the next. However, if the awarding agency approved changes to the goals during the reporting period, list the revised goals and objectives. Also explain any significant changes in approach or methods from the agency approved application or plan.*

*"Goals" are equivalent to "specific aims." Significant changes in objectives and scope require prior approval of the agency (e.g., NIH Grants Policy Statement, 8.1.2).*

B.1.a) Have the major goals changed since the initial competing award or previous report?

[ ]  YES [ ] NO

 IF ***YES***, list the revised major goals *(8,000 characters)*

B.2) WHAT WAS ACCOMPLISHED UNDER THESE GOALS?

*For this reporting period describe: 1) major activities; 2) specific objectives; 3) significant results, including major findings, developments, or conclusions (both positive and negative); and 4) key outcomes or other achievements. Include a discussion of stated goals not met. As the project progresses, the emphasis in reporting in this section should shift from reporting activities to reporting accomplishments.*

*Goals are equivalent to specific aims. In the response, emphasize the significance of the findings to the scientific field. Include the approaches taken to ensure robust and unbiased results. For most NIH awards the response should not exceed 2 pages.*

 *(Attachment) (2 pages)*

B.3) COMPETITIVE REVISIONS/ADMINISTRATIVE SUPPLEMENTS

For this reporting period, is there one or more Revision/Supplement associated with this award for which reporting is required? [ ] YES [ ] NO

If ***YES***, what is the Revision/Supplement Title? *(255 characters)*

If ***YES***, describe the specific aims for this Revision/Supplement *(700 characters including spaces)*

If ***YES***, describe the accomplishments for this Revision/Supplement *(700 characters including spaces)*

B.4) WHAT OPPORTUNITIES FOR TRAINING AND PROFESSIONAL DEVELOPMENT HAS THE PROJECT PROVIDED?

*If the research is not intended to provide training and professional development opportunities or there is nothing significant to report during this reporting period, state "Nothing to Report."*

*Describe opportunities for training and professional development provided to anyone who worked on the project or anyone who was involved in the activities supported by the project. "Training" activities are those in which individuals with advanced professional skills and experience assist others in attaining greater proficiency. Training activities may include, for example, courses or one-on-one work with a mentor. "Professional development" activities result in increased knowledge or skill in one's area of expertise and may include workshops, conferences, seminars, study groups, and individual study. Include participation in conferences, workshops, and seminars not listed under major activities.*

*For all projects reporting graduate student and/or postdoctoral participants in Section D. Participant, grantees are encouraged to describe the use of Individual Development Plans (IDPs) for those participants.A Do not include the actual IDP; instead include information to document that IDPs are used to help manage the training for those individuals.*

 [ ]  NOTHING TO REPORT OR *(Attachment) (8,000 characters)*

B.5) HOW HAVE THE RESULTS BEEN DISSEMINATED TO COMMUNITIES OF INTEREST?

*Describe how the results have been disseminated to communities of interest. Include any outreach activities that have been undertaken to reach members of communities who are not usually aware of these research activities, for the purpose of enhancing public understanding and increasing interest in learning and careers in science, technology, and the humanities.*

*Reporting the routine dissemination of information (e.g., websites, press releases) is not required. For awards not designed to disseminate information to the public or conduct similar outreach activities, a response is not required and the grantee should select "Nothing to Report". A detailed response is only required for awards or award components that are designed to disseminate information to the public or conduct similar outreach activities. Note that scientific publications and the sharing of research sources will be reported under Products.*

 [ ]  NOTHING TO REPORT

B.6) WHAT DO YOU PLAN TO DO DURING THE NEXT REPORTING PERIOD TO ACCOMPLISH THE GOALS? *(8,000 characters)*

*Describe briefly what you plan to do during the next reporting period to accomplish the goals and objectives.*

*Discuss efforts to ensure that the approach is scientifically rigorous and results are robust and unbiased. Remember that significant changes in objectives and scope require prior approval of the agency (e.g., NIH Grants Policy Statement, 8.1.2.).*

*Include any important modifications to the original plans. Provide a scientific justification for any changes involving research with human subjects or vertebrate animals. A detailed description of such changes must be provided under Changes.*

**C. PRODUCTS**

C.1) PUBLICATIONS

Are there publications or manuscripts accepted for publication in a journal or other publication (e.g., book, one-time publication, monograph) during the reporting period resulting directly from this award? [ ] YES [ ] NO

C.2) WEBSITE(S) OR OTHER INTERNET SITE(S)

 [ ]  NOT APPLICABLE

C.3) TECHNOLOGIES OR TECHNIQUES

 [ ]  NOTHING TO REPORT

C.4) INVENTIONS, PATENT APPLICATIONS, AND/OR LICENSES

Have inventions, patent applications and/or licenses resulted from the award during the reporting period? [ ] YES [ ] NO

 If ***YES***, has this information been previously provided to the PHS or to the official responsible for patent matters at the grantee organization? [ ] YES [ ] NO

C.5) OTHER PRODUCTS AND RESOURCE SHARING

 [ ]  NOTHING TO REPORT

**D. PARTICIPANTS**

D.1) WHAT INDIVIDUALS HAVE WORKED ON THE PROJECT? (see RPPR template)

D.2) PERSONNEL UPDATES

D.2.a) Level of Effort

Will there be, in the next budget period, either (1) a reduction of 25% or more in the level of effort from what was approved by the agency for the PD/PI(s) or other senior/key personnel designated in the Notice of Award, or (2) a reduction in the level of effort below the minimum amount of effort required by the Notice of Award? [ ] YES [ ] NO

D.2.b) New Senior/Key Personnel

 Are there, or will there be, new senior/key personnel? [ ] YES [ ] NO

D.2.c) Changes in Other Support

Has there been a change in the active other support of senior/key personnel since the last reporting period? [ ] YES [ ] NO

D.2.d) New Other Significant Contributors

 Are there, or will there be, new other significant contributors? [ ] YES [ ] NO

D.2.e) Multi-PI (MPI) Leadership Plan

 Will there be a change in the MPI Leadership Plan for the next budget period?

[ ]  NOT APPLICABLE [ ] YES [ ] NO

**E. IMPACT**

E.2) WHAT IS THE IMPACT ON PHYSICAL, INSTITUTIONAL, OR INFORMATION RESOURCES THAT FORM INFRASTRUCTURE?

*Describe ways, if any, in which the project made an impact, or is likely to make an impact, on physical, institutional, and information resources that form infrastructure, including:*

* *physical resources (such as facilities, laboratories, or instruments);*
* *institutional resources (such as establishment or sustenance of societies or organizations); or*
* *information resources, electronic means for accessing such resources or for scientific communication, or the like.*

*If the award or award component(s) is not intended to support physical, institutional, or information resources that form infrastructure, select "Nothing to Report".*

[ ]  NOTHING TO REPORT OR NOT APPLICABLE

E.4) WHAT DOLLAR AMOUNT OF THE AWARD'S BUDGET IS BEING SPENT IN FOREIGN COUNTRY(IES)?

**F. CHANGES**

F.2) ACTUAL OR ANTICIPATED CHALLENGES OR DELAYS AND ACTIONS OR PLANS TO RESOLVE THEM

*Describe challenges or delays encountered during the reporting period and actions or plans to resolve them.*

*Describe only significant challenges that may impede the research (e.g., accrual of patients, hiring of personnel, need for resources or research tools) and emphasize their resolution.*

[ ]  NOTHING TO REPORT OR NOT APPLICABLE

F.3) SIGNIFICANT CHANGES TO HUMAN SUBJECTS, VERTEBRATE ANIMALS, BIOHAZARDS, AND/OR SELECT AGENTS

 F.3.a Human Subjects [ ]  NO CHANGE [ ]  CHANGE

 F.3.b Vertebrate Animals [ ]  NO CHANGE [ ]  CHANGE

 F.3.c Biohazards [ ]  NO CHANGE [ ]  CHANGE

 F.3.d Select Agents [ ]  NO CHANGE [ ]  CHANGE

 *\*If changes to F.3.a-d, please describe.*

**G. SPECIAL REPORTING REQUIREMENTS**

G.1) SPECIAL NOTICE OF AWARD TERMS AND FUNDING OPPORTUNITIES ANNOUNCEMENT REPORTING REQUIREMENTS

 [ ]  NOTHING TO REPORT

G.4) HUMAN SUBJECTS

[ ]  NOT APPLICABLE

G.5) HUMAN SUBJECTS EDUCATION REQUIREMENT

Are there personnel on this project who are newly involved in the design or conduct of human subjects research? [ ] YES [ ] NO

 If YES, provide the following: *(1,300 characters)*

1. Names of Individuals
2. Title of the education program completed by each individual
3. A one sentence description of the program

G.6) HUMAN EMBRYONIC STEM CELLS (HESCS)

Does this project involve human embryonic stem cells (only hESC lines listed as approved in the NIH Registry may be used in NIH funded research)? [ ] YES [ ] NO

G.7) VERTEBRATE ANIMALS

 Does this project involve vertebrate animals? [ ] YES [ ] NO

G.8) PROJECT/PERFORMANCE SITES

 [ ]  NO CHANGE

G.9) FOREIGN COMPONENT

 [ ]  NO FOREIGN COMPONENT

G.10) ESTIMATED UNOBLIGATED BALANCE

G.10.a Is it anticipated that an estimated unobligated balance (including prior year carryover) will be greater than 25% of the current year's total approved budget? [ ] YES [ ] NO

G.11) PROGRAM INCOME

 Is program income anticipated during the next budget period? [ ] YES [ ] NO [ ]  NOT APPLICABLE

G.12) F&A COSTS

 Is there a change in performance sites that will affect F&A costs? [ ] YES [ ] NO [ ]  NOT APPLICABLE

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**H. BUDGET**

Applicable or not?