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## HR EMPLOYEE SERVICE CENTER

The GME Office may be able to direct you in HR requests, and can often provide needed services. Please first contact the GME office (<a href="mailto:gme.office@vumc.org">gme.office@vumc.org</a>) with any general questions.

If there are questions that the GME office cannot answer or for which a House Staff wishes to contact HR, first visit the Workday Help Center.

Log in to <u>Workday</u> with your VUMC email address and password. In the main menu, click on Help. The Help Center provides you with access to information on topics, such as benefits or FMLA, and case creation.

You can find answers to frequently asked questions in the self-help articles, or you can click on Create Case to get help from a HR Specialist.

Should you still need additional assistance, you can call the Employee Service Center at 615.343.7000 or email contacthr@vumc.org