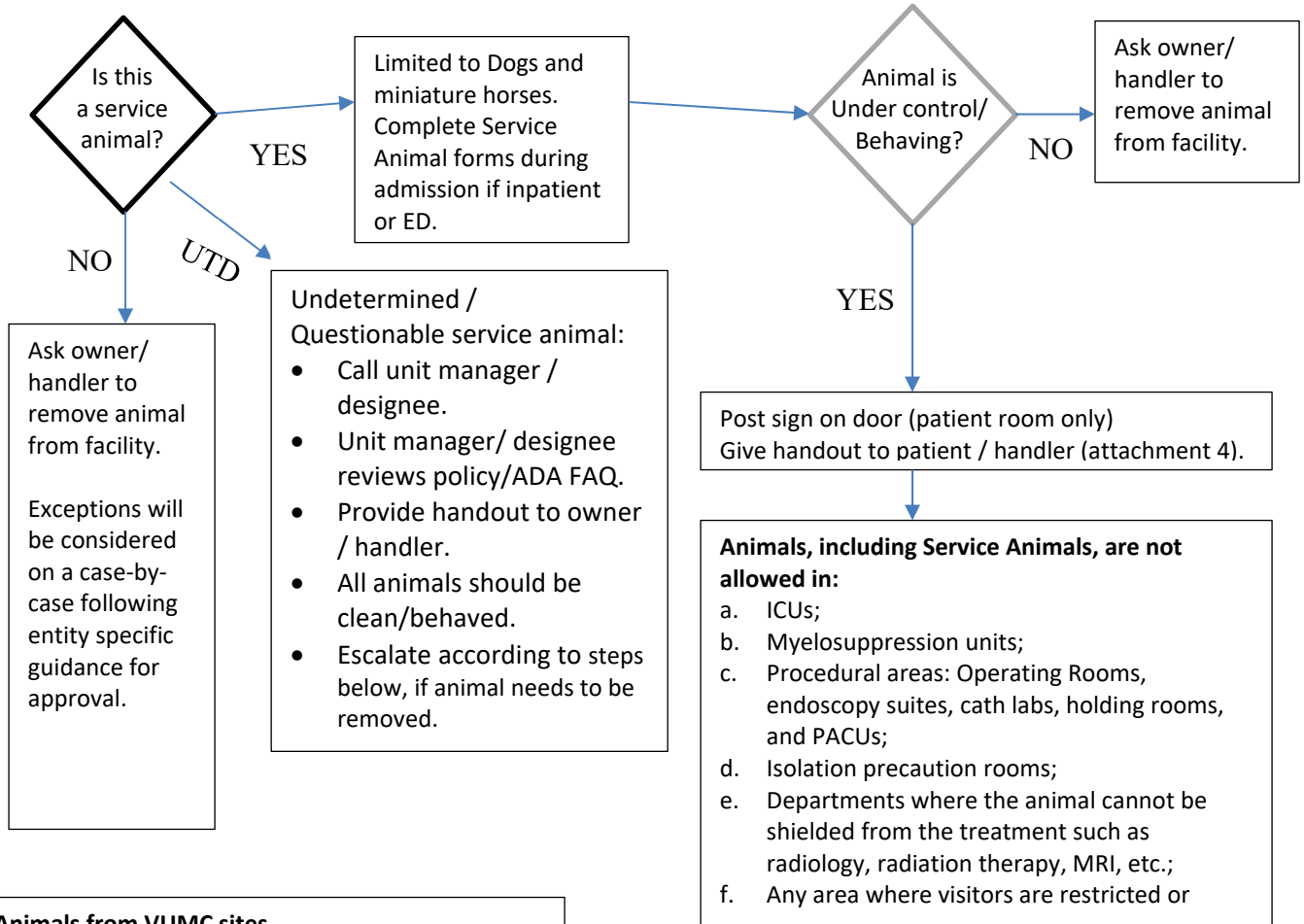


Attachment 1 –Guide for Animal Visitation (VUMC approved Facility, Program-Sponsored, and Volunteer Therapy Animals are exempt from this flow chart)



Removing Animals from VUMC sites

- Provide owner/handler with VUMC handout (attachment 4).
- Contact Unit/clinic manager to facilitate discussion about removal of animal.
- Contact AC or area administrator for assistance.
- Contact VUPD for assistance, if necessary.
- Complete a Veritas report.

If owner is patient and unable to provide care to animal:

- a. A secure area is provided for the animal with signage at the entrance: e.g., “Do not enter. Check with person in charge of area before entering.”
- b. For Service Animals, notify the designated person listed on the Service Animal Information form to come and take responsibility for the Service Animal.
- c. Notify the applicable Administrative Coordinator who assesses the need for further actions.
- d. Communicate with owner / handler about need to contact an alternate handler or VUMC’s responsibility to call an outside organization (i.e., Metro Animal Control).
- e. Refer to policy and attachments for additional resources.