




## RPT006 - CR Department Reserves Report

This report can be used to see the operating (unrestricted) and grant/gift reserve balances for departments, divisions, and cost centers that are available at a large scale. To see the individual grants, gifts, programs, and assignees that make up a cost center's total reserves, use the RPT006 - CR Department Reserves SOM - Supplemental report below. These reports should be referenced to determine available reserves when requesting internally designated directorships and funds.

### RPT006 Department Reserves Drillable

1. Search and select the **RPT006 CR Department Reserves SOM - Drillable** report.
2. Enter **Vanderbilt University Medical Center** in the **Company** field.
3. Enter the appropriate **Cost Center Hierarchy** for your department or division in the **Organization** field and the **Period**.
4. Select **OK**.
5. Select the  icon to drill down to see individual departments (in the Section of Surgical Sciences), divisions, and cost centers.
6. Scroll across to see the reserve components.

### RPT006 Department Reserves Supplement

1. Open a new tab to search and select the **RPT006 CR Department Reserves SOM - Supplement** report.
2. Enter **Vanderbilt University Medical Center** in the **Company** field.
3. Enter the appropriate **cost center** in the **Organization** field and the **Period**.
4. If applicable, enter the **grant, gift, program, or assignee** to narrow your search
5. Select **OK**.

Information on column meanings can be found on page 2 of this guide.

**REMINDER: Be mindful of the Fund column that is associated with each row in the supplemental report, if applicable for your analysis.**

Department	Division	Cost Center	Program	Assignee	Grant	Gift	Fund	Net Assets Prior Year	Total Revenue + Contribution	Total Expenses less Depreciation	Transfers & Other	Capital Purchases	Total Unrestricted Reserves
Radiology		CC01780 Radiology - CD Clin VMO	P6002588 RAD - CD Clin VMO - Cost of Practice - Clinical (3056502000)	(Blank)	(Blank)	(Blank)	FD001 General Fund	0	0	0	0	0	0
Radiology		CC01780 Radiology - CD Clin VMO	P6002588 RAD - CD Clin VMO - Cost of Practice - Clinical (3056502000)	(Blank)	(Blank)	(Blank)	FD001 General Fund	0	0	0	0	0	0
Radiology		CC01780 Radiology - CD Clin VMO	P6002588 RAD - CD Clin VMO - Cost of Practice - Clinical (3056502000)	(Blank)	(Blank)	(Blank)	FD001 General Fund	0	0	0	0	0	0
Radiology		CC01780 Radiology - CD Clin VMO	P6002588 RAD - CD Clin VMO - Cost of Practice - Clinical (3056502000)	(Blank)	(Blank)	(Blank)	FD001 General Fund	0	0	0	0	0	0
Radiology		CC01780 Radiology - CD Clin VMO	P6002588 RAD - CD Clin VMO - Cost of Practice - Clinical (3056502000)	(Blank)	(Blank)	(Blank)	FD001 General Fund	0	0	0	0	0	0
Radiology		CC01780	P6002588 RAD - CD Clin VMO	(Blank)	(Blank)	(Blank)	FD001 General	0	0	0	0	0	0
Radiology		Total						0	0	0	0	0	0



## RPT006 - CR Department Reserves Report

The tables below show the column titles and descriptions for both the Drillable and Supplemental versions of the RPT006 CR Department Reserves SOM report.

### Operating Reserves

Column	Description
<b>Net Assets Prior Year</b>	Prior Year Fund Balance
<b>Total Revenue and Contributions</b>	Total Operating Revenues + Total Nonoperating Revenues and Expenses + Contributions + Contra Indirect Cost Recovery Overhead
<b>Total Expenses less Depreciation</b>	Total Operating Expenses - Depreciation Expense (non-cash item)
<b>Transfers &amp; Other</b>	Account 3700
<b>Capital Purchases</b>	Property, Plant and equipment, Net + Depreciation Expense + Other Noncurrent Assets (represents cost of equipment purchased)

### Gifts and Grants

Column	Description
<b>Net Assets Prior Year</b>	Prior Year Fund Balance
<b>Total Revenue and Contributions</b>	Total Operating Revenues + Total Nonoperating Revenues and Expenses + Contributions + Contra Indirect Cost Recovery Overhead
<b>Contra Indirect Cost Recovery Overhead (6430)</b>	Account 6430
<b>Total Expenses less Depreciation and 6430</b>	Total Operating Expenses - Depreciation Expense (non-cash item)
<b>Transfers &amp; Other</b>	Account 3700
<b>Capital Purchases</b>	Property, Plant and equipment, Net + Depreciation Expense + Other Noncurrent Assets (represents cost of equipment purchased)